

Nord Country School

5554 California Street, Chico, CA 95973

Meeting of the Board of Directors - Wednesday, June 27, 2018 at 6:00 pm

Regular Meeting Minutes

Board Members

Lexie Aceves, President
Richard Aguilera, Vice President
Roy Roney, Treasurer
Jillian Damon, Secretary
Janet Ellner, Co-Secretary
Tom Williams
Sheila Koester
Tom Enneking
Hilary Tricerri
Todd Lewis (incoming)
Junell Lawrence (incoming)

1.0 Call to Order

1.1 Flag Salute: President Lexie Aceves called meeting to order at 6:01 p.m.

1.2 Attendance: Sheila Koester, Lexie Aceves (outgoing), Janet Ellner, Hilary Tricerri, Roy Roney (outgoing) and Todd

Lewis

Williams,

were absent.

Dahlgren, Tim

Kristy Daily.

(incoming). Richard Aguilera, Jillian Damon, Tom

Tom Enneking and Junell Lawrence (incoming)

Guests: Lisa Speegle, Mike Vessels, Kathy

deWitt, Carlos Martinez, Mike Vessels, and

2.0 Changes/Deletions to Current Meeting Agenda

Sheila Koester motioned that we address 6.1 after 3.0 to accommodate the guest presenters.

Hilary Tricerri seconded the motion. The motion was voted on:

Lexie Aceves - Aye

Roy Roney- Aye

Sheila Koester - Aye

Richard Aguilera - absent

Janet Ellner – Aye

Hilary Tricerri - Aye

Tom Enneking – absent

Jillian Damon-absent

Tom Williams-absent

3.0 Public Comments on Items on the Current Meeting Agenda: none

6.1 Consider Approval of Cafeteria Plans as Presented by RGA

Tim DeWitt passed out a summary of meetings and discussions held up until now, and described the key points. Carlos Martinez reviewed some of the issues involved. One of the major considerations that has impacted planning is the school's location in a flood plain. As a result, the cafeteria can only be expanded up to 50% of its current size. Roy asked about funding, and Lisa explained that both Measure K funds and our Rehab Grant money will be used to cover the cost of the cafeteria expansion. Roy motioned that we approve the planning to date, and that we proceed with the next step (meeting with CUSD). Sheila seconded the motion. The motion was voted on:

Lexie Aceves - Aye

Roy Roney- Aye

Sheila Koester - Aye

Richard Aguilera - absent

Janet Ellner – Aye

Hilary Tricerri - Aye
Tom Enneking – absent
Jillian Damon-absent
Tom Williams-absent

4.0 Reports and Presentations

4.1 Principal's Report – Kathy Dahlgren

Enrollment for next year is confirmed at 179 students. There are 21 students on the waiting list for Kindergarten. Our new programs have reduced referrals considerably.

4.2 Teachers' Report- Sheila Koester

A number of teachers will be attending subject matter programs, and other school related projects.

4.3 Facilities Report-Lisa Speegle

The track is almost done; the sod is in, and the hillside is landscaped. (The Board thanked Lisa and Kathy for working all day putting in the plants.)

4.4 Safety Report – none

4.5 Technology Report – Kathy Dahlgren

Additional Chrome Books without touch screens are being considered because they're much less expensive. New wireless access points are coming; there will be one in each classroom. The PA System project will start July 11.

4.6 PTO Report – Kathy Dahlgren (for Anna Enneking)

PTO purchased a bench for Mark in the Garden. Families have been coming to help in the garden on Wednesdays.

5.0 Consent Calendar

5.1 Consider Approval of Meeting Minutes – May 30, 2018

5.2 Consider Approval of May Financial Reports, Payments to Vendors, and Donations

5.3 Consider Approval of Board Procedures for Public Comment during Board Meetings

5.4 Consider Approval of Amended Fiscal Control Policy (BP2020)

5.5 Consider Approval of Educator Effectiveness Expenditure Report

5.6 Consider Approval of Revised Bylaws

Janet asked to remove 5.6 for discussion. Hilary moved to approve the consent calendar except for 5.6. Janet seconded the motion. The motion was voted on:

Lexie Aceves - Aye

Roy Roney- Aye

Sheila Koester - Aye

Richard Aguilera - absent

Janet Ellner – Aye

Hilary Tricerri - Aye

Tom Enneking – absent

Jillian Damon-absent

Tom Williams-absent

- 5.6 Janet asked for clarification of the revision to the bylaws. The proposed deletion includes the stipulation that the Board include “no more than four (4) non-employee parents”. When that wording was added to the bylaws, the discussion involved specifically limiting the make-up of the Board in this way. If this provision is eliminated, the original intention

would, in effect, be voided. During discussion, it was proposed that wording be added to Article 7, section 3b, and 3d to reflect the fact that these Directors may not be current school parents. Roy motioned that we accept the proposed revision of the by-laws, striking the highlighted portion and adding new verbiage to section 3b and 3d. Janet seconded the motion. The motion was voted on:

Lexie Aceves - Aye
Roy Roney- Aye
Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Tom Enneking – absent
Jillian Damon-absent
Tom Williams-absent

6.0 Discussion/Action Items

6.2 Report on Year-End Testing Results for 2017-2018 Year

Testing results for DIBELS and Moby Max were discussed. Preliminary CAASPP results were also reviewed. No action taken.

6.3 Consider Approval of Administrative Contracts—CBO and Principal/Superintendent

On the following page is a copy of the salary schedule for The Principal/Superintendent and the Chief Business Officer of Nord Country School. Both employees also receive the same PERS and Medical benefits as the other staff members of NCS. Roy moved to approve 6.3. Hilary seconded the motion. The motion was voted on:

Lexie Aceves - Recused
Roy Roney- Aye
Sheila Koester - Recused
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Tom Enneking – absent
Jillian Damon-absent
Tom Williams-absent

6.4 Consider Adoption of the 2017-2020 Local Accountability Plan (LCAP)

Hilary asked what is the benchmark year; Kathy said LCAP began in 2013-2014
Sheila motioned to adopt the LCAP. Hilary seconded the motion. The motion was voted on:

Lexie Aceves - Aye
Roy Roney- Aye
Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Tom Enneking – absent
Jillian Damon-absent
Tom Williams-absent

Nord Country School
Administration Salary Schedule
effective 7/1/2018

Position	Step 1	Step 2	Step 3	Step 4	Steps 5 - 7	Steps 8 - 11	Steps 12 - 15	Steps 16 - 20
Chief Business Officer	\$63,604	\$66,784	\$70,123	\$73,629	\$77,311	\$81,176	\$85,235	\$89,497
Assistant Principal	\$58,132	\$61,039	\$64,091	\$67,295	\$70,660	\$74,193	\$77,903	\$81,798
Principal / Superintendent K - 8	68,391	\$71,811	\$75,401	\$79,171	\$83,130	\$87,286	\$91,650	\$96,233

6.5 Consider Adoption of the 2018-2019 Initial Budget and EPA Spending Plan
Lisa presented next year's budget and explained in detail. She said that it's a conservative budget. Roy made a motion to approve the adoption of the initial 2018-2019 budget. Janet seconded the motion. The motion was voted on:

Lexie Aceves - Aye

Roy Roney- Aye

Sheila Koester - Aye

Richard Aguilera - absent

Janet Ellner – Aye

Hilary Tricerri - Aye

Tom Enneking – absent

Jillian Damon-absent

Tom Williams-absent

7.0 Annual Organization

7.1 Welcome to new Community Representative Board Members-Todd Lewis and Junell Lawrence

Todd introduced himself; he is the President of Northern California National Bank. Junell was absent.

7.2 Resignation of Current Parent Representatives, Appointment of Replacement Parent Representatives

7.2.1 Tom Enneking-term expires 6/2020 and Tom Williams-term expires 6/2021

Tom Enneking is working out of town and will not be able to give "due diligence" to the position. Tom Williams no longer has a child at NCS. Both Board members have submitted their resignations.

Kristy Daily and Mike Vessels are interested in serving on the Board. Roy made a motion to appoint Kristy Daily to fill in for Tom Enneking and Mike Vessels to fill in for Tom Williams. Sheila seconded the motion. The motion was voted on:

Lexie Aceves - Aye

Roy Roney- Aye

Sheila Koester - Aye

Richard Aguilera - absent

Janet Ellner – Aye

Hilary Tricerri - Aye

Tom Enneking – absent

Jillian Damon-absent

Tom Williams-absent

7.3 Election of Officers for the 2018-19 School Year: President, Vice-President, Secretary, Treasurer

Sheila nominated Hilary for President. Hilary accepted the nomination. The Board voted on the nomination:

Sheila Koester - Aye

Richard Aguilera - absent

Janet Ellner – Aye
Hilary Tricerri - Aye
Jillian Damon-absent
Kristy Daily-Aye
Mike Vessels-Aye
Todd Lewis-Aye
Junell Lawrence-absent

Janet nominated Kristy Daily for Vice-President. Kristy accepted the nomination. The Board voted:

Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Jillian Damon-absent
Kristy Daily-Aye
Mike Vessels-Aye
Todd Lewis-Aye
Junell Lawrence-absent

Sheila nominated Todd Lewis for Treasurer. Todd pointed out that he would need to recuse himself from any banking issues. Only Janet and Kathy can sign checks. Todd, however, will be able to look over monthly bank reconciliations. Todd accepted the nomination. The Board voted:

Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Jillian Damon-absent
Kristy Daily-Aye
Mike Vessels-Aye
Todd Lewis-Aye
Junell Lawrence-absent

Mike nominated Janet and Jillian as co-secretaries. Janet accepted the nomination, and Lexie said that she understood that Jillian was willing. The Board voted:

Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Jillian Damon-absent
Kristy Daily-Aye
Mike Vessels-Aye
Todd Lewis-Aye
Junell Lawrence-absent

7.4 Calendar of Regular Meeting Dates, Times and Venue for 2018-2019 School Year

The fourth Wednesday of the month at 6 p.m. will continue to be our regular meeting date/time, except that the first meeting of the next school year will be August 29th (the 5th Wednesday). There will be no meetings in July and December. We will meet at NCS. Mike moved that we accept this calendar, time and venue. Janet seconded the motion. The motion was voted on:

Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Jillian Damon-absent
Kristy Daily-Aye
Mike Vessels-Aye
Todd Lewis-Aye
Junell Lawrence-absent

7.5 Selection of Bank Signatories

Roy will be taken off the bank account as a signatory, and Lisa suggested adding someone to the signature card in his place. Kristy is a good choice since she's often at the school. Sheila motioned that Roy Roney be taken off the signature card, that Kristy Daily be added, and that Janet Ellner and Kathy Dahlgren continue to be signatories. Lisa requested a friendly amendment and that she be authorized to conduct any and all bank business except for signing checks. Sheila added the friendly amendment. Mike seconded the motion. The Board voted.

Sheila Koester - Aye
Richard Aguilera - absent
Janet Ellner – Aye
Hilary Tricerri - Aye
Jillian Damon-absent
Kristy Daily-Aye
Mike Vessels-Aye
Todd Lewis-Aye
Junell Lawrence-absent

7.6 Appreciation of Outgoing Members- Lexie Aceves and Roy Roney

Lexie and Roy were honored with engraved crystal awards for their excellent service and their invaluable contribution to the success of Nord Country School.

The meeting was adjourned at 7:49 p.m.