

# Nord Country School

5554 California Street, Chico, CA 95973

## Meeting of the Board of Directors - Wednesday, November 28, 2018 at 6:00 pm

### Regular Meeting Minutes

#### Board Members

Hilary Tricerri, President  
Kristy Dailey, Vice President  
Todd Lewis, Treasurer  
Janet Ellner, Secretary  
Sheila Koester  
Richard Aguilera  
Junell Lawrence  
Mike Vessels  
Radley Ott

#### 1.0 Call to Order at 6PM

##### 1.1 Flag Salute

1.2 Attendance: Hilary Tricerri, Todd Lewis, Janet Ellner, Sheila Koester, Richard Aguilera, Junell Lawrence, Mike Vessels, Radley Ott, Kathy Dahlgren, Lisa Speegle, Monica Hill, Sarah Jentler, Terra Joyner

#### 2.0 Changes/Deletions to Current Meeting Agenda – remove 5.4 and change 5.5 to 6.3

#### 3.0 Public Comments on Items not on the Current Meeting Agenda - none (Please limit comments to 5 minutes per speaker)

#### 4.0 Reports and Presentations

4.1 Principal's Report – Kathy gave an update on items related to the Camp Fire, reporting that NCS has 9 displaced students and that the campus has been inspected for student readiness.

4.2 Teacher's Report – Sheila gave an update regarding the trauma training staff attended in preparation for returning to school on Monday, December 3.

4.3 Facilities Report – Lisa reported that we passed our air and dust hygiene tests for opening school next week, that the fire alarm is once again acting up when wet weather happens, that the transformer for the main circuit blew out and has affected some campus systems adversely, and that the cafeteria HVAC was reported as unsafe. Lisa is working with several entities to remedy all these situations.

4.4 Safety Report – no report given

4.5 Technology Report – no report given

4.6 PTO Report – the scheduled PTO meeting was canceled due to the fire, spending will focus on Christmas items for fire affected families.

4.7 Pie Auction Report – Sheila reminded board members that the Pie Auction is coming on March 30<sup>th</sup> and that she will be sending out committee chair information soon for volunteers.

#### 5.0 Consent Calendar – **Radley Ott moved, Janet Ellner seconded that the remaining consent calendar be approved as presented.** Ayes: Hilary Tricerri, Todd Lewis, Janet Ellner, Sheila Koester, Richard Aguilera, Junell Lawrence, Mike Vessels, Radley Ott. Noes: none. Abstaining: none. Absent: Kristy Dailey.

5.1 Consider Approval of Meeting Minutes – October 24, 2018

5.2 Consider Approval of October Financial Reports, Payments to Vendors, and Donations

5.3 Consider Approval of Safety Policies BP3010 through BP3030

5.4 Consider Approval of Field Trips – removed from agenda

5.5 Consider Approval of 2017/18 Audited Financial Statement – relocated to 6.3

## 6.0 Discussion/Action Items

6.1 Consider Approval of First Interim Budget Report – Lisa Speegle presented the 18/19 First Interim Budget Report. After discussion, **Richard Aguilera moved, Radley Ott seconded that the First Interim Budget Report be approved as presented.** Ayes: Hilary Tricerri, Todd Lewis, Janet Ellner, Sheila Koester, Richard Aguilera, Junell Lawrence, Mike Vessels, Radley Ott. Noes: none. Abstaining: none. Absent: Kristy Dailey.

6.2 Consider Approval of Resolution of Emergency Conditions – Lisa Speegle presented information and options regarding a resolution of emergency conditions related to the Camp Fire. After discussion, **Radley Ott moved, Richard Aguilera seconded that the Resolution recommended by Attorney Lisa Corr be adopted.** Ayes: Hilary Tricerri, Todd Lewis, Janet Ellner, Sheila Koester, Richard Aguilera, Junell Lawrence, Mike Vessels, Radley Ott. Noes: none. Abstaining: none. Absent: Kristy Dailey.

6.3 Consider Approval of 2017/18 Audited Financial Statements – Lisa Speegle presented the 2017/18 Audited Financial Statements as prepared by K. Coe Isom Accountants. The audit was not available in sufficient time before the meeting for appropriate prior review. Hilary Tricerri requested that the audit be placed on our next agenda for information only. After some discussion, **Sheila Koester moved, Radley Ott seconded that the audit be accepted as presented.** Ayes: Hilary Tricerri, Todd Lewis, Janet Ellner, Sheila Koester, Richard Aguilera, Junell Lawrence, Mike Vessels, Radley Ott. Noes: none. Abstaining: none. Absent: Kristy Dailey.

## 7.0 Future Agenda Items

7.1 Sick Time Sharing (Employee Handbook updates)

7.2 2017/18 Audit Financial Statements, Information Only

## 8.0 Adjournment at 7:03pm