

Nord Country School

Regular Meeting of the Board of Directors

Wednesday, September 11, 2013 6:00 pm
Nord Country School, 5554 California Street, Chico, CA 95973

Board Members

Kelli Ruley, President
Robert Cann, Vice President
Lexie Aceves, Co-Secretary
Janet Ellner, Co-Secretary
Richard Aguilera
Luke Messenger
Tom Williams

1.0 Call to Order

1.1 **Flag Salute:** Vice President Robert Cann called the meeting to order at 6:00pm with the flag salute.

1.2 **Attendance:** Board Members present were Richard Aguilera, Tom Williams, Lexie Aceves, Robert Cann, Luke Messenger. Janet Ellner arrived at 6:02. Kelli Ruley was absent.

Guests: Kathy Dahlgren, Lisa Speegle, Junell Lawrence, Sheila Koester, and Patty Roche, Jose Serda and Daniel Kirk.

1.3 Approve Agenda

Luke Messenger moved to approve the agenda.

Richard Aguilera seconded the motion.

The motion was voted on. Ayes -6 Nays-0 Abstain-0

2.0 Consent Calendar

2.1 **Approval of minutes** of previous meeting: Regular Meeting on August 14, 2013.

Richard Aguilera moved to accept the minutes of the regular meeting of August 14, 2013.

Tom Williams seconded the motion.

The motion was voted on. Ayes -6 Nays-0 Abstain-0

3.0 Reports

3.1 Principal's Report

Kathy Dahlgren stated that current attendance is at 148 students. She went over school events happening in September; Mexican Independence Day Potluck (9/13), Ernie's Garden Party (9/21) and Minimum Day to discuss state testing, intervention and report cards (9/24).

Kathy explained the different types of intervention testing that NCS provides. She also explained the different types of intervention groups that are currently in place at NCS. Discussion ensued.

Kathy presented an informative detailed report on the Dyslexia Conference that she and the Special Education Teachers went to in Chicago.

Kathy expressed thanks to all the volunteers who helped install the playground structure and shared how much the students are using and enjoying the new structure. Discussion ensued.

3.2 Teacher's Report

Lexie Aceves reported that the teachers wished to thank the board for the playground and express their relief that there are still personal necessity days in the final draft of the employee handbook. Lexie then went over the current happenings in each of the classrooms.

3.3 Facilities Report

Kathy Dahlgren stated that the final closeout report for the water tank went to DSA.

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Tom Williams and Luke Messenger mentioned a concrete sidewalk and ramp to the playground. Discussion ensued.

Luke Messenger and Tom Williams will develop and present a proposal for the cost of the sidewalk and ramp project at October's Board Meeting.

3.4 Technology Report

Kathy Dahlgren reported on Common Core Grant monies and where those monies could be most beneficial to upgrading our technology, whether to get new batteries for laptops or purchase new laptops. Discussion ensued.

3.5 Safety Report

Kathy Dahlgren stated that the new playground structure was audited and passed inspection.

Kathy reported that she had a meeting with Mr. Krump from the Safe Routes to School Program and he will look out for funding for NCS, which will assist in a possible new sidewalk and parking area.

3.6 PTO Report

Sheila Koester stood in for the new Vice President of PTO and reported that Kristi Harper is the new president of PTO and Michelle Taylor is the Vice President. Sheila went over the agenda from the first PTO meeting which included events and fundraisers that PTO assists with or is responsible for in the 2013/14 school year. Sheila stated that her last recollection of the PTO bank account was around \$600 positive.

4.0 Financial Report

4.1 Financial Reports

Lisa Speegle went over the one change in the initial 2013/2014 budget and multi-year projection, which involved adding the depreciation expense of capital assets. Discussion ensued.

4.2 Unaudited Actuals

Lisa Speegle reported on the change to the unaudited actuals, in the category of state aid prior years which increased the bottom line. Discussion ensued.

Richard Aguilera moved to accept the unaudited actuals.

Lexie Aceves seconded the motion.

The motion was voted on. Ayes -6 Nays-0 Abstain-0

4.3 Closing Tri Counties

Kathy Dahlgren stated the account was the old building fund and is only \$642 and suggested moving the remaining balance to Northern California National Bank. Luke Messenger stated he would prefer the account stay at Tri Counties Bank. Discussion ensued.

The Board decided to leave the account open at Tri Counties Bank.

4.2 August Payments to Vendors

Richard Aguilera moved to accept the August payments to vendors.

Luke Messenger seconded the motion.

The motion was voted on. Ayes -6 Nays-0 Abstain-0

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4.3 August Donations

Lexie Aceves moved to accept the August donations.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nayes-0 Abstain-0

Tom Williams inquired about North Valley Tree Service on the payments to vendors. He wanted to know what service was performed and if any concerns were reported. Kathy Dahlgren stated North Valley Tree Service trimmed the trees and stated trees were in good shape. Luke Messenger recommended Kathy hire an arborist to inspect the trees. Discussion ensued. The board agreed to have Kathy hire an arborist. If the cost is more than \$3,000 it will be brought to the board for approval.

5.0 General Business

5.1 Employee Handbook

Kathy Dahlgren reported on the previously discussed areas of concern in the employee handbook and explained the revisions. Discussion ensued.

Janet Ellner moved to approve the revised employee handbook.

Richard Aguilera seconded the motion.

The motion was voted on. Ayes -5 Nayes-1 Abstain-0
(Luke Messenger)

5.2 New intervention Aide Position

Kathy Dahlgren explained the job description of the new Intervention Aide, which would be 26.5 hours per week. Discussion ensued.

Luke Messenger moved to approve hiring a new Intervention Aide.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nayes-0 Abstain-0

5.3 Discipline Referrals

Kathy Dahlgren presented the Positive Behavior and Intervention Strategies (PBIS) results for the month of August. Discussion ensued.

5.4 State Testing Results

Kathy Dahlgren went over NCS state testing scores. NCS Academic Performance Index (API) score is 818, the base is 757. NCS had the highest increase in the county with a 61 point growth. Adequate Yearly Progress (AYP) is a part of No Child Left Behind. NCS met AYP requirements based on the API score and qualifying for Safe Harbor due to bringing up students who were not proficient to proficient. Which means, NCS does not have to enter into year two program improvement. NCS will remain in year one program improvement. We have to meet AYP two years in a row to get out of program improvement.

5.5 Clean Energy Jobs Act and Common Core Implementation plan

Clean Energy Jobs Act Tabled for October Board Meeting

Kathy Dahlgren presented the Common Core Implementation plan to the Board. It will be an action item next month.

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**6.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda
(Speakers are asked to please limit their comments to 5 minutes per speaker)**

Student teachers attending the meeting introduced themselves, Jose Serda (1st grade) and Daniel Kirk (6th grade).

7.0 Adjournment: Meeting was adjourned at 8:04p.m.

Approved October 9, 2013

Signed _____ Lexie Aceves Board Co-Secretary