

Nord Country School

Regular Meeting of the Board of Directors

Wednesday, November 13, 2013 6:00 pm

Nord Country School

5554 California Street, Chico, CA 95973

Board Members

Kelli Ruley, President
Robert Cann, Vice President
Lexie Aceves, Co-Secretary
Janet Ellner, Co-Secretary
Richard Aguilera, Treasurer
Luke Messenger
Tom Williams

1.0 Call to Order

1.1 Flag Salute: President Kelli Ruley called meeting to order at 6:01pm.

1.2 Attendance Board Members present were Kelli Ruley, Richard Aguilera, Lexie Aceves, Luke Messenger, Tom Williams and Janet Ellner.

Guests: Kathy Dahlgren, Lisa Speegle, and Patty Roche. Sheila Koester arrived at 7:01pm.

1.3 Approve Agenda

Luke Messenger moved to approve the agenda.

Lexie Aceves seconded the motion.

The motion was voted on. Ayes - 6 Nays- 0 Abstain- 0

2.0 Consent Calendar

2.1 Approval of minutes of previous meeting: Regular Meeting on October 9, 2013

Luke Messenger moved to accept the minutes of the regular meeting of October 9, 2013.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nays-0 Abstain-0

3.0 Reports

3.1 Principal's Report

Kathy Dahlgren went over current events and activities for Nord Country School; Stone Soup was held earlier in the day with a play and soup made by all of the students, current attendance is 149 students with a 95.94% attendance rate, NCS will have an informational booth with K/1 staff present at the Kindergarten Fair at CSUC on November 19th, Nord's 3rd Annual Family Math Night on December 11th and Nord Country School currently has 1 boys soccer team and 2 girls soccer teams that play at Off the Wall Indoor Soccer.

Kathy also reviewed current Intervention Group information that she had emailed the board. She also reviewed the second testing results of Dibels for each of the grade levels. Discussion ensued.

3.1.1 Charter School Leadership Conference

Kathy Dahlgren reported on the Leadership Conference she attended in San Francisco on October 28th and 29th. There are a lot of changes happening all at once.

Accountability system, funding model and Common Core are some of the major changes. Suspension of API for elementary schools and most testing except for science test for 5th grade and some smarter balance tests for 3rd through 6th. Discussion ensued.

3.2 Teacher's Report

Kelli Ruley reported that all grades are finishing up parent conferences and there will be no board meeting in December, instead board members are encouraged to attend NCS's Family Math Night on the same date and time. The Nord Country School Christmas Party will be on December 14th.

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3.3 Facilities Report

Tom Williams discussed the progress of the ramp to playground.

3.3.1 Proposal for sidewalk and ramp to playground

Tom reported that more information is needed for a proposal.

3.4 Technology Report

Kathy Dahlgren is waiting on a report for laptop costs.

3.5 Safety Report

Kathy Dahlgren reported that Mr. Meza performed the quarterly safety walk through. No written report available yet. A school wide fire drill was performed.

3.6 PTO Report

No representative from PTO tonight but Kathy Dahlgren stated the PTO is doing well with successful fundraisers.

4.0 Financial Report

4.1 Financial Reports

Lisa Speegle went over financial reports and stated a lot of money due from last year has come in. No budget changes to report.

4.2 First Interim Budget

Lisa Speegle explained the first interim budget and local control funding changes and stated old and new methods with the funding system are getting worked through and modified as new information is received. Discussion ensued.

Luke Messenger moved to accept the First Interim Budget.

Richard Aguilera seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

4.3 October Payment to Vendors

Richard Aguilera moved to accept the October payments to vendors.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

4.4 October Donations

Lexie Aceves moved to accept the October donations.

Janet Ellner seconded the motion.

The motion was voted on. Ayes - 6 Nays- 0 Abstain- 0

4.5 Audit Report

Kathy Dahlgren presented the Audit report from Matsom and Isom and there were no findings.

Richard Aguilera moved to accept the Audit Report.

Luke Messenger seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

4.6 Application for credit card machine for Pie Auction

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Kathy Dahlgren presented the information for obtaining a credit card machine for the pie auction. Discussion ensued. The credit card will be attached to the regular operations account.

Luke Messenger moved to authorize Kathy Dahlgren to apply for a credit card machine for the Pie Auction.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

5.0 Policies

5.1 Uniform Complaint Policy

Kathy Dahlgren reported the uniform complaint policy and procedures came from a lawyer.

Richard Aguilera moved to accept the Uniform Complaint Policy.

Luke Messenger seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

5.2 Student Fees, Deposits and Other Charges

Richard Aguilera moved to accept the Student Fees, Deposits and Other Charges policy.

Tom Williams seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

6.0 General Business

6.1 After School MOU

Kathy Dahlgren presented Butte County Office of Education's Memorandum of Understanding with Nord Country School for the After School Program from July 1st 2013 through June 30th 2014.

Tom Williams moved to accept the BCOE's After School MOU.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

6.2 Employee Handbook

6.2.1 Sick Leave for Classified Staff

Kathy Dahlgren presented the need for a clarification to the formula for classified staff to accrue sick leave. Lisa Speegle worked out a formula of 3 minutes of sick leave per hour of work to accrue monthly allotted sick leave based on independent work schedules.

Tom Williams moved to accept the 3 minute per hour breakdown of sick leave including Janet Ellner's friendly amendment to have payroll information in January to confirm it is calculating correctly.

Luke Messenger seconded the motion.

The motion was voted on. Ayes -5 Nays- 0 Abstain- Lexie Aceves recused herself.

6.3 Clean Energy Act update

Kathy Dahlgren reported that she sent all usage information to Bright Schools and a visit should happen in 10 days to discuss the energy saving projects that NCS could possibly undertake with that funding. Nord Country School should receive \$102,000 for the first two years and \$50,000 the two subsequent years for energy improvements on campus.

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6.4 Common Core Implementation

Kathy Dahlgren reported on Common Core Implementation monies of \$27,130. The proposed break down of the money is \$19,000 for technology, \$6,000 for text books and \$2,130 for professional development. Discussion ensued.

Luke Messenger moved to accept the Common Core Expenditure plan as presented.

Janet Ellner seconded the motion.

The motion was voted on. Ayes -6 Nays- 0 Abstain- 0

6.5 Additional Aide

Kathy Dahlgren presented information for the need of an additional aide in second grade for 4 days a week and 16 hours per week. The total expense for the remainder of the year would be \$5,464. Discussion ensued.

Luke Messenger moved to spend up to \$6,000 to hire an additional aide as needed.

Richard Aguilera seconded the motion.

The motion was voted on. Ayes -5 Nays- 0 Abstain-Tom Williams recused himself.

7.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda (Speakers are asked to please limit their comments to 5 minutes per speaker)

8 .0 Adjournment The meeting was adjourned at 8:45 pm

Approved January 8, 2014

Signed _____ Lexie Aceves, Board Co-Secretary