

Regular Meeting of the Board of Directors

Monday June 10, 2013 6:00 pm
Nord Country School
5554 California Street, Chico, CA 95973

Board Members

Kelli Ruley, President
Robert Cann, Vice President
Marcia Worden, Secretary
Richard Aguilera, Treasurer
Lexie Aceves
Luke Messenger
Vivian Appleby

1.0 Call to Order

1.1 Flag Salute: President Kelli Ruley called the meeting to order at 6:04 pm with the flag salute.

1.2 Attendance: Board Members present were Kelli Ruley, Richard Aguilera, Marcia Worden, Vivian Appleby, Lexie Aceves, Robert Cann and Luke Messenger .

Guests: Kathy Dahlgren, Lisa Speegle, Junell Lawrence, Sheila Koester, Janet Ellner, Tom Williams and Patty Roche.

1.3 Approve Agenda:

Robert Cann made a motion to move agenda item 6.0, General Business, up to before 5.0 Reports. Richard Aguilera seconded the motion.

The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Robert Cann moved to approve the agenda as amended. Vivian Appleby seconded the motion.

The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

2.0 Consent Calendar

2.1 Approval of minutes of Regular Meeting on May 8, 2013.

Lexie Aceves moved to accept the minutes of the Regular Meeting of May 8, 2013. Vivian Appleby seconded the motion.

The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

3.0 Board Reorganization for 2013-2014 year

Luke Messenger nominated Kelli Ruley for President of the board.

Lexie Aceves nominated Richard Aguilera. He declined.

Richard nominated Rob Cann. He declined.

Marcia Worden moved to elect Kelli Ruley as Board President. Luke Messenger seconded the motion. The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Kelli Ruley nominated Richard Aguilera as Treasurer. He accepted.

Robert Cann moved to elect Richard Aguilera as Board Treasurer. Lexie Aceves seconded the motion. The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Marcia Worden has been the secretary since Nord Country School board was established.

Kelli asked Janet Ellner and Lexie Aceves if they were interested. They were interested in being co-secretaries. Robert Cann moved to have co-secretaries Lexie Aceves and Janet Ellner.

Richard Aguilera seconded the motion.

The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Lexie will be doing the minutes. Janet will be doing the correspondence.

Robert Cann moved to remove Marcia Worden as a signer on all Nord Country School accounts including but not limited to checking, savings and CDs, at Northern California National Bank and Tri Counties Bank. New board secretary Janet Ellner will be added as a signer on all accounts.

Vivian Appleby seconded the motion. Motion was voted on. Ayes - 7 Nays - 0 Abstain - 0

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Richard Aguilera moved to elect Robert Cann as Vice-President. Lexie Aceves seconded the motion. The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Richard Aguilera moved to set the second Wednesday of the month at 6:00 pm as the regular meeting date for the Board Meetings for the next year. Robert Cann seconded the motion. The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Kelli reminded board members not to reply to all when they receive emails from other board members. This would be a violation of the Brown Act. This would be considered a serial meeting. All communication between board members has to be at an open meeting.

4.0 Financial Report

4.1 Financial Reports

Lisa Speegle went over the changes to the current year budget. She did hear that the Governor passed the budget today.

Lisa reminded board members if they have any questions that she is here on Wednesdays and would be happy to go over information with them.

4.2 May Payment to Vendors

Lexie Aceves moved to accept the May payments to vendors.

Marcia Worden seconded the motion.

Motion was voted on. Ayes - 6 Nays - 0 Abstain - 1 Kelli Ruley recused

4.3 May Donations

Lexie Aceves moved to accept May Donations. Richard Aguilera seconded the motion.

Motion was voted on. Ayes - 6 Nays - 0 Abstain - 1 Kelli Ruley recused

4.4 2013/2014 Budget

4.4.1 Salary Schedule

Richard Aguilera asked Kathy Dahlgren if she has a recommendation.

Kathy Dahlgren recommended that the board use the Step increase when looking at the salary schedules for next year.

Luke Messenger moved to choose the step increase including a 2% increase for classified staff. Richard Aguilera seconded the motion.

Following discussion Luke Messenger amended his motion to have a step increase for certificated salaries and leave classified open for further discussion.

Richard Aguilera agreed with amendment to motion.

Following more discussion Luke Messenger moved to amend motion to approve the proposed step increase salary schedule for certificated and increase classified raise to 5%. Richard Aguilera agreed with the amendment to the motion.

Motion was voted on. Ayes - 5 Nays - 0 Abstain - 2 Kelli Ruley & Lexie Aceves recused

Certificated teachers will have contracts to be paid 12 months this next year.

6.0 General Business (Moved up)

6.1 P2 Attendance Report

Kathy Dahlgren went over the P2 Attendance Report.

Luke Messenger moved to approve the already submitted P2 Attendance Report. Lexie Aceves seconded the motion. Motion was voted on Ayes - 7 Nays - 0 Abstain - 0

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6.2 Friends Group

Marcia Worden explained to the board what the Friends Group does for the school. It is a group that donates funds to be used for needs of individual students. She went over some of the things the group has funded in the past.

She read their Mission Statement.

Someone to take over the leadership of this group is needed. Marcia would also like more people to become involved in the group.

Sheila Koester volunteered to be the liaison between the Friends group and the Board.

6.3 Pie Auction funds

Kelli Ruley reminded the board there has not been a decision on where the Pie Auction Funds were to go. There has been some discussion on an amount to go to new Playground structure. Luke told the board that they have to wait to see what funds are needed to finish the classroom before a decision is made.

Pie Auction raised \$34,000 to 37,000 this year.

Richard Aguilera moved to table further discussion until after 6.4 on tonight's agenda. Marcia Worden seconded the motion. Motion was voted on. Ayes - 7 Nays - 0 Abstain - 0

6.4 Playground

Junell Lawrence told the board that she had a letter from the insurance company that we can't use the playground structure that had been repaired with plywood.

Junell had talked with the playground company and the price quote has gone up about \$3,000.

Junell suggested several ways that this project could be paid for. She was hoping phase 1 and 2 could be completed.

There was a lengthy discussion.

Board members had many questions they would like answered before they make a decision.

Board members were asked how they felt about borrowing money to fund this project. Kelli Ruley, Vivian Appleby, Marcia Worden, Lexie Aceves and Rob Cann said they would consider it.

Richard Aguilera and Luke Messenger would not, with the information we have now.

Luke Messenger said he would like to see some of the structures.

Tom Williams would like to look into the DSA (Department of State Architects) requirements.

Tom asked if we could have a special meeting if we found out additional information.

6.5 Recognition Awards

Kelli Ruley - We have two valuable board members who will be leaving the board this year and she would like to recognize their contributions to the board.

Vivian Appleby has been a Parent Representative for two years. Kelli thanked her and presented her with a gift of appreciation from the board.

Marcia Worden is a Founder and has been on the board since 2005. Kelli thanked her and presented her with a gift of appreciation.

Lexie Aceves had to leave the meeting.

5.0 Reports

Kelli Ruley turned meeting over to Rob Cann.

5.1 Facilities Report

Luke Messenger reported that everything has been taken care of from the trip list. He has called for final inspection from DSA. He is hoping for that to take place next week.

5.2 Principal's Report

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Kathy Dahlgren reported that there are 148 students expected next year. Summer school starts June 25th. 22 students from interventions have signed up. Daniel, our custodian, had a bike accident and was in the hospital. He won't be able to work for the summer. Kathy read a letter she received from a parent expressing what a great job the school is doing. Kathy passed out yearbooks to board members. Summer Food Program started today. It is open to all children under 18. Kathy receive CUSD site visit report. Richard Aguilera suggested that Kathy should introduce herself to the new principal at Shasta School.

5.3 Teacher's Report

Kathy Ruley reported that 19 students were promoted on to Jr High. Teachers will be attending trainings this summer and meeting to implement new Common Core Standards.

5.4 Technology Report

Kathy Dahlgren has been talking to John Sclare to find out more about when the additional T-1 line will be put in. She is talking to BOCE to find out about putting in a new server and service contracts for next year.

5.5 Safety Report

Kathy Dahlgren told the board that CUSD has been out to look at the cafeteria roof. They resealed the edges. We had a whole school practice evacuation using the Eggleston Lane Plan. It went well and we learned a lot. We also have a Full Evacuation Plan where we would go to the church. Richard Aguilera asked about the gopher problem. Kathy would like to put some dirt over the area and drag it. Luke Messenger noted that they have been having the same problem at Chico High and Tom Williams said they had problems at PV High.

5.6 PTO Report

Sheila Koester reported that the new PTO officers for next year are: Rita Shanahan as President, Amanda Lucas as Secretary, Michelle Taylor as Vice President, Amy Hoff as Hospitality Chair, Jessica Jueckstock as Treasurer. At last meeting she had posters to get people to sign up as chairs for events for next year. She will have a list of events with dates and the chairs at next month's board meeting. Richard Aguilera thanked Sheila Koester for all her hard work this year.

7.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda (Speakers are asked to please limit their comments to 5 minutes per speaker)

Junell Lawrence on behalf of the staff wanted to thank the board for unfreezing wages. The staff will be very grateful. The staff works very hard to make the school run smoothly.

8.0 Adjournment: Meeting was adjourned at 9:15 p.m.

Approved June 25, 2013

Signed _____ Kelli Ruley, Board President