

Regular Meeting of the Board of Directors

Wednesday July 10, 2013 6:00 pm
Nord Country School
5554 California Street, Chico, CA 95973

Board Members

Kelli Ruley, President
Robert Cann, Vice President
Lexie Aceves, Co-Secretary
Janet Ellner, Co-Secretary
Richard Aguilera, Treasurer
Luke Messenger
Tom Williams

1.0 Call to Order

1.1 Flag Salute: President Kelli Ruley called the meeting to order at 6:00pm with the flag salute.

1.2 Attendance: Board Members present were Kelli Ruley, Richard Aguilera, Lexie Aceves, Robert Cann, Luke Messenger and Tom Williams. Janet Ellner was absent.

Guests: Kathy Dahlgren, Lisa Speegle, Junell Lawrence, Sheila Koester, and Patty Roche.

1.3 Approve Agenda:

Robert Cann moved to approve the agenda.

Luke Messenger seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

2.0 Consent Calendar

2.1 Approval of minutes of Regular Meeting on June 25, 2013.

Robert Cann moved to accept the minutes of the Regular Meeting of June 25, 2013 as amended.

Richard Aguilera seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

3.0 Reports

3.1 Principal's Report

Kathy Dahlgren reported that there are currently 149 students enrolled and our budget is based on 148 students.

There are two more weeks of summer school.

A group of NCS staff will be attending a dyslexia conference at the end of the month.

Matson and Isom will be conducting the NCS audit on September 23rd through 25th.

NCS will be participating in Annie B's community drive fund raiser August 1st through September 30th.

3.2 Teacher's Report

Kelli Ruley presented thank you cards to the board from staff regarding the changes to salary.

Amber Hayes started a book study of "Teach like a Pirate" a popular teacher's book, involving NCS staff and the author of the book.

Kathy Dahlgren reported that NCS staff have attended Language Arts, Science and Math professional development workshops over the summer.

3.3 Facilities Report

Nord Country School

Luke Messenger reported that work for the water tank is finished. We are only waiting on the architect's final report.

The play structure is scheduled to be shipped August 5th.

Discussion ensued concerning preparation and installation of play structure.

NCS will be prepared to not have access to play structure the first two weeks of school.

3.4 Technology Report

Kathy Dahlgren stated nothing new to report.

3.5 Safety Report

Kathy Dahlgren reported that a Charter Safe insurance representative will be going over risk management policies and procedures on July 23rd.

The Fire department visited NCS and asked about the amount of gallons of water per minute that can be pumped from the new water tank.

3.6 PTO Report

Sheila Koester handed out the treasurer report for May/June. She stated the report is current except for the purchase of a new laminator. PTO will have a meeting this month to introduce new officers and discuss the purchase of an AED machine.

4.0 Financial Report

4.1 Financial Reports

Lisa Speegle went over June profit and loss report and balance sheet. She stated a more accurate budget will be presented in September when she has received final information to complete the accruals.

EPA funds arrived.

There were increases in 2013/2014 budget that, according to estimator put out by the Charter School Association, increased our positive balance from \$19,000 to \$65,800 positive.

Discussion ensued about class size reduction funding changes, Common Core Implementation fund and a base grant for implementing energy savings (energy Prop 39).

4.2 June Payment to Vendors

Luke Messenger moved to accept the June payments to vendors.

Richard Aguilera seconded the motion.

Motion was voted on. Ayes - 6 Nays - 0 Abstain - 0

4.3 June Donations

Lexie Aceves moved to accept June Donations. Robert Cann seconded the motion.

Motion was voted on. Ayes - 6 Nays - 0 Abstain - 0

4.4 Consolidated Application (CONAPP)

Kathy Dahlgren presented the application for Title I and Title II funding for 2013/2014, worth approximately \$40,000, and will submit the application with board approval.

Nord Country School

Kelli Ruley mentioned the board needed to approve the position of Title I coordinator for 2013/2014. That action item will be placed on the August Agenda. Kathy confirmed the Title I coordinator salary is already in the 2013/2014 budget.

Robert Cann moved to accept the CONAPP. Lexie Aceves seconded the motion.

Motion was voted on. Ayes - 6 Nays - 0 Abstain - 0

5.0 General Business

5.1 Employee Handbook

Kathy Dahlgren presented the employee handbook to the board and explained which areas were of interest to be reviewed; specifically sick leave, vacation, holidays and personal necessity days.

Discussion on possible changes to employee handbook ensued.

The board will review the modified employee handbook presented for next month's meeting.

Kathy requested the employee handbook be on next month's agenda as an action item.

5.2 P Annual Attendance Report

Kathy Dahlgren presented the P Annual Attendance report for the 2012/2013 school year.

Luke Messenger moved to accept the P annual Attendance report. Richard Aguilera seconded the motion.

Motion was voted on. Ayes - 6 Nays - 0 Abstain - 0

5.3 Status of Policy Review

The board will review the remaining policies and discuss them at next month's meeting.

5.3 Form 700 (Conflict of Interest)

Kelli Ruley passed out form 700 to all board members present.

The present board members filled out and turned in form 700.

6.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda (Speakers are asked to please limit their comments to 5 minutes per speaker)

Kelli Ruley handed out updated board policies, 2013/2014 school calendar and 2013/2014 list of board members and term expirations for the board member's binders.

7.0 Adjournment: Meeting was adjourned at 7:32 p.m.

Approved July 10, 2013

Signed _____ Lexie Aceves, Board Co-Secretary