

# Nord Country School

## Regular Meeting of the Board of Directors

Wednesday, August 8, 2012 6:00 pm  
5554 California Street, Chico, CA 95973

### Board Members

Kelli Ruley, President  
Robert Cann, Vice President  
Marcia Worden, Secretary  
Richard Aguilera, Treasurer  
Lexie Aceves  
Luke Messenger  
Vivian Appleby

### **1.0 Call to Order**

**1.1 Flag Salute:** President Kelli Ruley called the meeting to order at 6:03 pm with the flag salute.

**1.2 Attendance:** Board Members present were Kelli Ruley, Lexie Aceves, Marcia Worden, Vivian Appleby, Richard Aguilera, Luke Messenger and Robert Cann.  
Guests: Kathy Dahlgren, Lisa Speegle, Katrina Gutierrez, Junell Lawrence and Patty Roche.

**1.3 Approve Agenda:** Richard Aguilera moved to accept the agenda.  
Luke Messenger seconded the motion.  
The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

### **2.0 Consent Calendar**

#### **2.1 Approval of minutes of previous meeting:**

Marcia Worden moved to accept the minutes of the July 11, 2012 Regular Board Meeting .  
Lexie Aceves seconded the motion. Motion was voted on. Ayes – 7 Nays – 0  
Abstain – 0

### **3.0 Reports**

#### **3.1 Principal Report:**

Kathy Dahlgren reported that everyone is busy getting ready for the first day of school. Student numbers have been fluctuating. The current student count is 144. We have room in 4th and 6th grades. Junell found out we can get a list of homes with students in our attendance area from Graphic Fox. We will be sending out a 2 sided postcard. School starts August 22. Back to School Night is August 29th. All are invited.

#### **3.2 Teacher's Report:**

Kelli Ruley reported that teachers have been starting to get their classrooms ready. Two teachers are at a phonemic awareness training in San Luis Obispo.

#### **3.3 Facilities Report:**

##### **3.3.1 Progress of portable classroom:**

Plans for tank have been sent to DSA. They are putting it on a fast track.  
Kathy Dahlgren told us the cabinets are in. The counter tops will be installed next week.  
We have new sod in front of classroom donated by Zamora Sod.  
The posts have been put in and gates will be hung by next week.

##### **3.3.2 Fire Alarm System:**

Eagle Security looked at the system and said the two systems won't communicate. We have to install a new system costing \$6,000.

We talked to Wayne at Advanced Electric & Sound. He says the equipment is there and he should be able to get it to work. He has several ideas to get the system to work.

### **3.4 Technology Report:**

Kathy Dahlgren reported that 38 of the donated computers are up and ready to go. 30 of the old computers have been donated to Computers for Classrooms. Some staff computers still have to be set up.

### **3.5 Safety Report:**

No report this month.

### **3.6 PTO Report:**

Katrina Gutierrez reported that PTO is asking for approval for two fundraisers.

Book Fair during the week of Back to School Night.

Family Skate Night.

Lexie Aceves moved to approve the two fundraisers. Vivian Appleby seconded the motion.

Motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

Kelli Ruley asked that PTO present a calendar of PTO events and Fundraisers for the school year to the board for approval.

The next meeting will be at DeGarmo Park on August 14. PTO plans to hold meetings at family friendly places to encourage more families to attend.

## **4.0 Policy Review**

### **4.1 Student Policies (BP 5010 through 5080)**

Kelli Ruley suggested that staff go over the policies to determine which policies are currently in use.

Several suggestions were made. Policy discussion will be continued at a later meeting after reviewed by staff.

It was agreed that staff will review dress code and present it to the board for approval annually.

## **5.0 Financial Report**

### **5.1 Financial Reports:**

Lisa reported that she still doesn't have all the information from CUSD necessary to complete the accruals. Current year estimates went down a little. We received deferral check today for \$209,000.

**5.2 July Donations:** no donations in July

**5.3 July Payments to Vendors:** Luke Messenger moved to accept the July payment to vendors. Richard Aguilera seconded the motion. Motion was voted on. Ayes – 7 Nays – 0 Abstain - 0

### **5.4 Renew line of credit:**

Richard Aguilera reported he had talked to the bank and the line of credit has been extended for 2 years for \$300.

Richard Aguilera asked the board to approve the line of credit.

Robert Cann moved to accept the 2 year line of credit and have Marcia Worden and Richard Aguilera the exclusive signers on the account.  
Lexie Aceves seconded the motion. Motion was voted on. Ayes - 7 Nays - 0 Abstain - 0

## **6.0 General Business**

### **6.1 Busing contract**

Kathy Dahlgren went over the details of the Busing Contract with Cabs 4 Kids. They have a three hour minimum. We will only be using the big bus this year. Total will be \$58,740. Marcia Worden moved to have Kathy Dahlgren negotiate the contract with Cabs 4 Kids. Vivian Appleby seconded the motion. Motion was voted on. Ayes - 7 Nays - 0 Abstain - 0

### **6.2 Approve Contracts:**

#### **6.2.1 ELD Teacher**

Kathy Dahlgren told board that in the past it has been a classified position. It will be a .6 full time equivalent Certificated position.  
Richard Aguilera moved to accept the contract as changed. Luke Messenger seconded the motion. Motion was voted on. Ayes - 6 Nays - 0 Abstain - 1  
Kelli Ruley recused.

#### **6.2.2 Art Teacher**

The Art teacher is also the Spanish teacher and classified aide.  
Marcia Worden moved to accept the Art Teacher's contract. Vivian Appleby seconded the motion. Motion was voted on. Ayes - 6 Nays - 0 Abstain - 1  
Kelli Ruley recused.

### **6.3 Consulting Agreements**

**6.3.1 Music Teacher** Kathy reported that she hired a new Music Teacher on a 6 month consultant basis. She will come every Friday beginning Aug. 30 until Winter break.

**6.3.2 Violin Teacher** The violin teacher will also be working on a 6 month consultant agreement.

Luke Messenger moved to accept both consultant agreements. Lexie Aceves seconded the motion. Motion was voted on. Ayes - 6 Nays - 0 Abstain - 1  
Kelli Ruley recused.

### **6.4 Approve Staff Agreements**

**6.4.1 Custodian** Kathy Dahlgren reported she hired a new custodian. He will be working 5 hours / day 2:00 - 7:00pm.

**6.4.2 Instructional Aide** Kathy Dahlgren hired a new intervention aide to work 5 hours / day Monday through Thursday 8:00 to 1:00.

Marcia Worden moved to accept hiring of 6.4.1 and 6.4.2 positions. Vivian Appleby seconded the motion. Motion was voted on. Ayes - 6 Nays - 0 Abstain - 1  
Kelli Ruley recused.

### **6.5 MOU and FUA with Chico Unified**

Kathy Dahlgren recommended the board approve the MOU and FUA with CUSD. They are now 5 year contracts to go along with our Charter. We will not have to go through the Prop 39 process each year. Lexie Aceves moved to accept the MOU and FUA with CUSD. Robert Cann seconded the motion. Motion was voted on. Ayes - 7 Nays - 0 Abstain -0

#### **6.6 Form 700 - Conflict of Interest**

Kelli Ruley gave board members Form 700's and asked them to fill them out.

#### **6.7 Agreement for Purchase and Sale of Portable Classroom**

Kathy Dahlgren told the board that she questioned if # 12 was necessary. Lexie Aceves moved to approve Agreement for Purchase of Portable Classroom and have Kathy Dahlgren sign the contract with item #12 crossed out and initialed. Vivian Appleby seconded the motion. Motion was voted on. Ayes - 7 Nays - 0 Abstain -0  
Richard Aguilera donated the \$1.00 for the purchase of the classroom.

#### **7.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda (Speakers are asked to please limit their comments to 5 minutes per speaker)**

Junell told the board that she talked to several staff members and she wanted to express their thanks to the board for the bonuses. Several expressed how nice it was to be acknowledged. They were very grateful because they don't get a check during the summer.

One expressed that someone would like the board to address unfreezing wages at some time in the future.

Katrina Gutierrez thanked the board for the bonuses on behalf of the teachers.

Kelli Ruley, speaking as a teacher, asked the board to consider partially funding the fifth and sixth grade fieldtrips.

Marcia Worden asked that this be put on the agenda for next month.

#### **8.0 Adjournment: Regular Meeting was adjourned at 8:07 p.m.**