

# Nord Country School

Regular Meeting of the Board of Directors

Wednesday May 16, 2012 6:00pm

Nord Country School

5554 California Street

Chico, CA 95973

## Board Members

- Kelli Ruley, President
- Rob Cann, Vice-President
- Marcia Worden, Secretary
- Richard Aguilera, Treasurer
- Lexie Aceves
- Luke Messenger
- Vivian Appleby

## Minutes

### 1.0 Call to Order

**1.1 Flag Salute:** President Kelli Ruley called the meeting to order at 6:00 pm with the flag salute.

**1.2 Attendance:** Board Members present were Kelli Ruley, Vivian Appleby, Lexie Aceves and Luke Messenger, Marcia Worden, Robert Cann and Richard Aguilera.

Guests: Kathy Dahlgren, Lisa Speegle, Junell Lawrence, Sheila Koester, Katrina Gutierrez, Bob Hennigan, Ernie Dalton and Patty Roche.

### 1.3 Approve Agenda:

Luke Messenger moved to accept the agenda. Robert Cann seconded the motion. The motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

### 2.0 Consent Calendar

**2.1 Approval of minutes of previous meetings:** Luke Messenger moved to accept the minutes of the April 11 2012 Regular Board Meeting. Robert Cann seconded the motion. Motion was voted on.

Ayes – 7 Nays – 0 Abstain – 0

### 3.0 Reports

#### 3.1 Principal Report

- Kathy Dahlgren reported ADA to date is 95.17
- There are 148 students on the roll for next year.
- Sixth grade promotion will be on May 25 at 10:45am
- Staff survey is being done this week. It is online and anonymous. Kathy will report the results at the meeting next month.
- Parent survey was mailed. 66 have been returned. Kathy will report next month.
- UC Cooperative Extension - students from UC Berkeley and Davis will be working with students next 2 years - nutrition.

**3.2 Teacher's Report** Kelli Ruley reported that there have been several fieldtrips to finish up the year. There are many fun activities going on in the classrooms.

**3.3 Facilities Report** - Kathy Dahlgren has been working on getting information for moving in a new portable classroom. The Fire Chief has several requirements. We will have to change the gate, remove a tree, put road base down, put in a 5,000 gal water tank and pump. Board had several questions about these requirements. Luke wants to meet with Kathy & Fire Chief.

Kathy has met with Agri Electric about the electrical requirements.

**3.3.1** Junell Lawrence reported that it would be nice to put in the new playground this summer. There was discussion on how this would be funded.

Luke Messenger moved that a decision on the portable and playground be tabled until they have more information. Robert Cann seconded the motion. Motion was voted on. Ayes – 6 Nays – 0 Abstain – 1

**3.4 Technology Report** - Kathy Dahlgren reported that the donated computers will be worked on to get the necessary software and get them ready for next year.

**3.5 Safety Report** - Kathy Dahlgren reported that there have been two code red drills. This has helped get a better idea of the jobs of the safety committee and staff.

**3.5.1 Fire Alarm System** - Kathy Dahlgren talked about the current fire alarm system. The two systems don't communicate with each other and must be manually activated. She got a quote from Eagle Security System to sync the two systems and update the 7 manual pull alarms.

They would charge \$1446.85 to update the system and \$697.50 for their annual inspections.

Luke Messenger moved to secure Eagle Security to do the update and inspections. Marcia Worden seconded the motion. Motion was voted on Ayes – 7 Nays – 0 Abstain – 0

**3.6 PTO Report** Sheila Koester reported that the Mt Mike's meeting/ fundraiser was very successful. There were about 25-30 parents and they made about \$ 270. The next meeting will be at DeGarmo Park.

#### **4.0 Policy Review**

**4.1 Safety Policies** The Board Members went over each of the safety policies and made several changes.

Luke Messenger moved to approve the changes to the Safety Policies. Vivian Appleby seconded the motion. Motion was voted on Ayes – 7 Nays – 0 Abstain – 0

#### **5.0 Financial Report**

**5.1 Financial Reports** Lisa Speegle reported that things were still on track. We won't know more about next year's funding until after the November ballot. She is working on the budget for next year and will bring it to the next meeting for approval.

##### **5.2 April Donations**

Luke Messenger moved to gratefully accept the April Donations. Richard Aguilera seconded the motion. Motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

**5.3 April Payments to Vendors** - Richard Aguilera moved to accept the April payment to vendors. Robert Cann seconded the motion. Motion was voted on. Ayes – 7 Nays – 0 Abstain – 0

##### **5.4 P2 Attendance Report** - Kathy Dahlgren went over the P2 Attendance Report

Richard Aguilera moved to accept the P2 Attendance Report. Robert Cann Seconded the motion. Motion was voted on Ayes – 7 Nays – 0 Abstain – 0

**5.5 Bank CD's** Lisa Speegle explained that several CD's are coming up for renewal. She suggested that they be changed so that they mature at 3 month intervals. Lisa suggested adding to the 5/19 maturing CD to become \$60,000 with money from the yearly reserves. Split the \$100,000 CD maturing on 5/28 so that one matures in 3 months and another in 6 months. The remaining CD will mature in 2/6/13.

Richard Aguilera moved to make the changes recommended. Lexie Aceves seconded the motion.

Motion was voted on Ayes – 7 Nays – 0 Abstain – 0

Lisa will contact the bank and Richard will contact the bank to confirm.

## **6.0 General Business**

**6.1 Copier Lease** Kathy Dahlgren told the board about a "deal" on a color copier lease from Inland Business. The black & white copies are the same .08 cents, color copies are 6 cents. The 60 month lease @ \$260/month. We get to keep the old copier.

Robert Cann moved to approve the lease. Lexie Aceves seconded the motion.

Motion was voted on Ayes – 6 Nays – 0 Abstain – 0 Recuse - Kelli

**6.2 Butte County Library Services Agreement** Kathy Dahlgren told the board it is time to renew the Library Service agreement for media services. The cost is \$1379.

Luke moved to renew the service agreement. Marcia Worden seconded the motion.

Motion was voted on Ayes – 6 Nays – 0 Abstain – 0 Recuse - Kelli

**6.3 Joint Powers Authority Insurance Agreement** Kathy Dahlgren explained that JPA has made a change in their policy that you no longer have to be a member of the Cal. Charter Schools Assoc. Board has to approve the change.

Robert Cann moved to approve the change. Vivian Appleby seconded the motion.

Motion was voted on Ayes – 6 Nays – 0 Abstain – 0

**6.4 Busing** Kathy Dahlgren told the board she had sent out a letter to all families that use the bus informing them of the cost of busing. She told them we are looking at ways to cut the budget. She set up a meeting. Only 3 people attended. Junell Lawrence called all on the bus list. It is important we don't lose any families because of this. Car pooling might be a possibility. We could consider setting a fee for busing. They have contacted 90% and so far families are okay with it. By cutting afternoon bus it would save \$42,000.

We are looking at ways to have an afterschool program that would accommodate all students.

Robert Cann moved to eliminate the afternoon bus. Lexie Aceves seconded the motion.

Motion was voted on Ayes – 6 Nays – 0 Abstain – 1 Marcia Worden

## **6.5 Food Program**

Richard Aguilera moved to table this item. Luke Messenger seconded the motion.

Motion was voted on Ayes – 7 Nays – 0 Abstain – 0

## **6.6 Teacher Representative**

Sheila Koester and Kelli Ruley each told the board of their qualifications and why they wanted to run for the position on the board.

Vote was taken. Marcia Worden - Sheila, Luke Messenger - Kelli, Lexie Aceves - Sheila,

Robert Cann - Kelli, Richard Aguilera - Kelli, Vivian Appleby - Kelli

Kelli Ruley recused herself.

**6.7 Staff Compensation** Kelli Ruley asked if they had any comments on this item.

Minutes approved by NCS Board on June, 13, 2012

**7.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda**

Speakers are asked to please limit their comments to 5 minutes per speaker.

**8.0 Board went into Closed Session at 8:55**

**Public Employment: Terms of Contract**

**Per Government Code §54957.6**

**Title: Administration**

**Title: Credentialed Employees**

**Title: Classified Employees**

**9.0 Come back to Open Session**

**9.1 Report action taken during closed session**

**10.0 Adjournment: Regular Meeting was adjourned at \_\_\_\_\_ p.m.**

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that; consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

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**FOR MORE INFORMATION**

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