

# Nord Country School

Regular Meeting of the Board of Directors

Wednesday June 13, 2012 6:00pm

Nord Country School

5554 California Street

Chico, CA 95973

## Board Members

- Kelli Ruley, President
- Rob Cann, Vice-President
- Marcia Worden, Secretary
- Richard Aguilera, Treasurer
- Lexie Aceves
- Luke Messenger
- Vivian Appleby

## Minutes

### 1.0 Call to Order

**1.1 Flag Salute:** President Kelli Ruley called the meeting to order at 6:08 pm with the flag salute.

**1.2 Attendance:** Board Members present were Kelli Ruley, Vivian Appleby, Lexie Aceves, Marcia Worden, and Richard Aguilera. Luke Messenger and Robert Cann were absent.

Guests: Kathy Dahlgren, Lisa Speegle, Junell Lawrence, Sheila Koester and Patty Roche.

### 1.3 Approve Agenda:

Richard Aguilera moved to accept the agenda. Vivian Appleby seconded the motion. The motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

### 2.0 Consent Calendar

**2.1 Approval of minutes of previous meetings:** Kelli asked that the heading on the May 23rd meeting be changed from Regular to Special. Marcia moved to accept the minutes of the May 16, 2012 Regular Board Meeting and the May 23, 2012 Special meeting with the correction. Vivian Appleby seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

### 3.0 Reports

#### 3.1 Principal Report

- Kathy Dahlgren reported that there are 146 students signed up for next school year. There are openings in 3rd, 4th and 6th grades.
- Growing Up Chico will be having a fair at a Thursday Night Market on June 19th. We will have a display.
- Juana Diaz applied for a grant "Could it be Dyslexia?". She was approved for \$22,000 to use for staff development.
- The C.U.S.D. site visit on March 29th report will be presented at their next board meeting.

#### 3.2 Teacher's Report

- Kelli Ruley reported that the staff had a meeting on May 29th. They started to plan out next year.
- Went over new changes in common math standards.
- 3 teachers will be attending a leadership conference on the common math standards.

**3.3 Facilities Report** - Kathy Dahlgren reported that the new classroom is in place. We are waiting for DSA (Dept. State Architecture) approval before the work may continue. Once we have approval we can continue with flooring, electrical, cabinets etc. We have to have a new gate put in. We have bids on cabinets and carpet.

Jesse has been painting all around the campus. The new building will be painted.

*Approved by NCS board on June, 11, 2012*

### **3.3.1 Progress of Portable Classroom**

Luke Messenger was unable to make it tonight. Kelli told the board that Luke has spent more than a week on getting the pad prepared. He is asking for some compensation for his work. The fees will be no more than \$4,000.

Marcia Worden moved that Luke Messenger be compensated up to \$4,000 for his work. Richard Aguilera seconded the motion.

Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

### **3.4 Technology Report -**

Kathy Dahlgren reported that we will be purchasing some new monitors for the new computers for the staff. We are also looking at some new software updates.

**3.4.1 Donated Computers** We have about 50 usable computers that have been donated.

**3.5 Safety Report -** Kathy Dahlgren had no report this month.

**3.6 PTO Report** Sheila Koester reported that the PTO met at DeGarmo Park. There were about 15 people attending. The officers were elected. They have a President, 2 co-vice-presidents, a treasurer, a hospitality officer and 2 co-secretaries.

The next meeting will be July 15th at Ellen Steele's house for a pool party. They will be planning the events for next year.

## **4.0 Policy Review**

**4.1 Internet Safety Policy** Kathy Dahlgren reported that we have to update our Internet Safety Policy and Student Internet Acceptable use Agreement to receive E-Rate funding. Lisa Speegle explained the changes and reason for the changes. We have to approve our policies by June 30th.

There was a discussion on student use of Facebook.

Richard Aguilera moved to accept Internet Safety Policy and Student Internet Acceptable Use Agreement Policy. Marcia Worden seconded the motion.

Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

**4.2 Student Internet Acceptable Use Agreement** discussed with 4.1

## **5.0 Financial Report**

**5.1 Financial Reports** Lisa Speegle reported that we are still on track.

### **5.2 May Donations**

Lexie Aceves moved to accept the May Donations. Vivian Appleby seconded the motion.

Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

**5.3 May Payments to Vendors -** Marcia Worden moved to accept the May payment to vendors.

Richard Aguilera seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain - 0

### **5.4 Budget Discussion**

#### **5.4.1 2012-2013 budget**

Lisa Speegle reported that the 2012-2013 budget was prepared using Flat Funding. It can easily be changed using the funding cuts if the board would like.

Richard Aguilera moved to adopt the flat funded budget for submission to C.U.S.D.

Lexie Aceves seconded the motion

Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

#### **5.4.2 Salary Schedule**

Kathy Dahlgren handed out the salary schedule noting that salaries have been frozen. Marcia Worden moved to accept the frozen salary schedule for the 2012-2013 school year. Vivian Appleby seconded the motion.

Motion was voted on. Ayes – 4 Nays – 0 Abstain – 0 Kelli Ruley recused herself.

#### **5.4.3 STRS action affecting July payroll**

Lisa Speegle explained that STRS will be strictly enforcing regulations as of July 1st, that teachers are not paid in July when they are not working at their usual and customary position. BCOE said we should not pay teachers July. Starting in August we should withhold a small amount every month and pay them in arrears next July.

Lisa told us that Forest Ranch is paying their teachers in advance in July of this year. The withholding will be taken out over the next eleven months.

Lexie Aceves moved to give teachers an advance for the month of July. Richard Aguilera seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0 Kelli Ruley recused herself.

All affected teachers will be notified by Kathy Dahlgren.

**5.5 Bank CD's** Kathy Dahlgren reported CD changes have been made according to the board's direction.

### **6.0 General Business**

**6.1 Teacher Contracts** Kathy Dahlgren explained that the board has to ratify teacher contracts each year. Kathy meets with teachers at the beginning of each year and set goals for the year. They are observed 3 times a year and she discusses what they have been working on, and the student outcomes. She recommended that the board approve all teacher contracts for the next school year. Marcia Worden moved to accept the teacher contracts as presented by Kathy Dahlgren. Richard Aguilera seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0 Kelli Ruley recused herself.

**6.2 Administrative Review Committee** Kelli Ruley explained that every year the board has an administrative review. She asked the board if they want to have one this year. Marcia explained what the review committee has done in past years. Marcia will bring the materials used in past years. Kathy Dahlgren suggested the board get feedback from parents, teachers & staff. Lexie Aceves moved to form a committee with Richard Aguilera serving as the chairman. They will report back to board by July meeting. Vivian Appleby seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

**6.3 Parent Survey** Kathy Dahlgren reported that 75 surveys were returned. She handed out results and went over comments.

Kathy Dahlgren suggested the survey be sent out earlier in the year.

**6.4 Busing** Kathy Dahlgren talked with Cabs 4 Kids about discontinuing afternoon busing next year. They told her that they have a minimum of 3 hours per day. Kathy discussed the possibility of only having one bus in the afternoon.

Kathy will continue working on this.

**6.5 Food Service Program** We have been looking at possibility of changing our food services provider.

When we get audited we are responsible for all regulations being followed. Hamilton City hasn't always been following all of the regulations. There will be new regulations next year.

We talked with Associated Students Food Services, C.U.S.D. and others.

C.U.S.D. is willing to have our school become a school site under their food services program. They would take care of all the paperwork and finances. They would deliver the meals. It would include a salad bar. We would have three menu choices per day, one being vegetarian. The cost for paying students would be \$ 1.60 for breakfast, \$2.60 for lunch which is down from what they pay now.

Jesse Meza's position would change. The food services position would be thru C.U.S.D. He would be able to apply for it.

Marcia Worden moved that we go ahead with C.U.S.D. for food services for a one year contract. Vivian Appleby seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

## **6.6 Annual Board Organization**

### **6.6.1 Select Board Officers for 2012-2013**

Marcia Worden moved to have present officers serve in the offices for a second year.

Motion was amended Kelli Ruley - President, Vice President to be filled to give Robert Cann the opportunity, Richard Aguilera - Treasurer, Marcia Worden - Secretary. Lexie Aceves seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0

### **6.6.2 Select Board Meeting dates, times and location for 2012-2013**

Lexie Aceves moved to keep the same meeting date, time and location. The second Wednesday, 6:00pm at Nord Country School. Vivian Appleby seconded the motion. Motion was voted on. Ayes – 5 Nays – 0 Abstain – 0.

## **7.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda**

**Speakers are asked to please limit their comments to 5 minutes per speaker.**

Lexie Aceves talked about the importance of Board Training and would like to find some trainings we could participate in.

Kathy Dahlgren knows of someone through the school attorney. Lisa has some articles she can share.

Kelli will look at free webinars. CCSA offers some training information on their website.

Kathy Dahlgren told the board about the Charter School Leaders Academy in Sacramento. She will be asking the board next month to consider paying the \$1800 so she could attend. It will be put on next month's agenda.

Sheila told the board that she, Kelli and Katrina had gone to the Leadership Math Conference and how proud she is of the teachers for attending professional development and conferences. Many other schools have a hard time getting their staff to attend.

**8.0 Adjournment: Regular Meeting was adjourned at 9:20 p.m.**

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that; consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Nord

Country School, 5554 California Street, Chico, CA 95973; telephone, (530) 891-3138

FOR MORE INFORMATION

For more information concerning this agenda, please contact Nord Country School,  
5554 California Street, Chico, CA 95973; telephone, (530) 891-3138