

Nord Country School

Meeting of the Board of Directors
5554 California Street, Chico, CA 95973
Wednesday, August 23, 2017 at 6:00 pm
Regular Board Meeting Minutes

Board Members

Lexie Aceves, President
Richard Aguilera, Vice President
Roy Roney, Treasurer
Jillian Damon, Secretary
Janet Ellner, Co-Secretary
Tom Williams
Sheila Koester
Tom Enneking

1.0 Call to Order

1.1 Flag Salute: President Lexie Aceves called meeting to order at 6:01pm.

1.2 Attendance: Board Members present were Roy Roney, Jillian Damon, Richard Aguilera, Sheila Koester, Tom Enneking and Lexie Aceves. Tom Williams and Janet Ellner were absent.
Guests: Lisa Speegle, Mike Vessels, and Kathy Dahlgren.

2.0 Changes/Deletions to Current Meeting Agenda:

Sheila Koester asked to pull item 4.7 from the Consent Calendar and add to the Discussion/Action Items.

3.0 Public Comments on Items on or not on the Current Meeting Agenda

(Speakers are asked to please limit their comments to 5 minutes per speaker.)

Mike Vessels commented on the hard work of the staff that were employed at the school throughout the summer, also the diligent teacher preparation before the first day of school attendance.

4.0 Consent Calendar

- 4.1 Consider Approval of Meeting Minutes from the Regular Meeting on June 14, 2017 and the Special Meeting on August 10, 2017
- 4.2 Consider Approval of June & July Financial Statements, Payments to Vendors & Donations
- 4.3 Consider Approval of the Consolidated Application (CONAPP) for Title I and Title II Funding
- 4.4 Consider Approval of the Charter Safe Resolution for Insurance
- 4.5 Consider Approval of the Annual Attendance Report
- 4.6 Consider Approval of the Contract with Eagle Architect for Work on Track
- 4.8 Consider Approval of the Contract with Voltage Specialists for Fire Alarm Project
- 4.9 Consider Approval of Consultant Agreements for Violin, Band, Adaptive PE, Music, Dance & Tae Kwon Do

The board has had a chance to review supporting documents for items on Consent Calendar.

Roy Roney made a motion to approve the Consent Calendar.

Richard Aguilera seconded the motion.

The motion was voted on.

Lexie Aceves - Aye

Richard Aguilera - Aye

Roy Roney- Aye

Jillian Damon - Aye

Sheila Koester - Aye
Thomas Enneking- Aye
Janet Ellner – Absent
Tom Williams – Absent

5.0 Discussion/Action Items

4.7 Consider Approval of the Employee Handbook

The board discussed the Cell Phone Policy in the Employee Handbook. The board discussed amending the current policy by changing the language in handbook. The new language would allow teachers to use cell phones for professional use to support classroom activities, instead of the current policy.

Roy Roney made a motion approve the employee handbook with the amendment to the current cell phone usage that would allow teachers to use cell phones for professional use during the school day.

Richard Aguilera seconded the motion.

The motion was voted on.

Lexie Aceves - Abstain

Richard Aguilera - Aye

Roy Roney- Aye

Jillian Damon - Aye

Sheila Koester – Abstain

Thomas Enneking- Aye

Janet Ellner – Absent

Tom Williams – Absent

Four Ayes does not constitute a majority. Item will be placed on an upcoming board agenda.

5.1 Review Board Responsibilities and Commitment Statements

Kathy Dahlgren led a discussion regarding board policy and governance standards, 10.10 and 10.20. These policies include supporting the School Mission, Financial Oversight, Facilities, Fundraising, and Professional Conduct of Board Members. A review of these board policies will be placed on the next meeting's agenda.

No action was taken.

5.2 Consider Approval of the Admissions Policy

Kathy Dahlgren and Lisa Speegle explained the changes to the admission policy. It is now more concise and reflects the compliancy changes to our updated charter and the lottery rules. The board discussed the succinct process for lottery and wait list procedures. There was a small typo on one page, the wrong logo, which will be amended.

Sheila Koester made a motion to accept the Policy with the changes to the logo on Admission Policy 1.1.

Jillian Damon seconded the motion.

The motion was voted on.

Lexie Aceves - Aye

Richard Aguilera - Aye

Roy Roney- Aye

Jillian Damon - Aye
Sheila Koester - Aye
Thomas Enneking- Aye
Janet Ellner – Absent
Tom Williams – Absent

5.3 Consider Approval of Opening a Money Market Savings Account at Northern California National Bank

Lisa Speegle shared that Treasurer, Roy Roney, pointed out we are not making the most of our interest earning potential. Currently, Nord Country School does not have a money market savings account. Creating one would link the account to the website to allow for ease of money transfer and help keep a smaller account balance, which helps protect us from fraud. The same signers will be on the account. The board had discussion.

Roy Roney made a motion to open a Money Market Savings Account at Northern California National Bank.

Tom Enneking seconded the motion.

The motion was voted on.

Lexie Aceves - Aye
Richard Aguilera - Aye
Roy Roney- Aye
Jillian Damon - Aye
Sheila Koester - Aye
Thomas Enneking- Aye
Janet Ellner – Absent
Tom Williams – Absent

5.4 Initial Discussion on Bus Shelter

Kathy Dahlgren shared there is a need for a bus shelter where the bus can be stored and protected, along with the tools for bus maintenance. The board discussed possible locations for a shelter; the bus is currently being stored with no shelter. The board discussed various locations. Initial discussion, no action taken.

5.5 Consider Approval of a New Riding Lawnmower

Kathy Dahlgren shared there is a need for the board to consider purchasing a new lawnmower. The current lawnmower has been requiring increasing, and ongoing maintenance. The board discussed the purchase of a larger model to support the school. Roy Roney will explore models and prices, and will articulate with Kathy Dahlgren. The board was concerned the mower may break before the next meeting and the grass would not be able to be mowed.

Sheila Koester made a motion to approve the purchase of a riding lawnmower selected by Roy Roney and Kathy Dahlgren, with a cost of up to \$10,000.

Richard Aguilera seconded the motion.

The motion was voted on.

Lexie Aceves - Aye
Richard Aguilera - Aye
Roy Roney- Aye
Jillian Damon - Aye

Sheila Koester - Aye
Thomas Enneking- Aye
Janet Ellner – Absent
Tom Williams – Absent

5.6 Consider Approval of Discarding Old Math & Language Arts Curriculum

Kathy Dahlgren shared that board policy requires there is board approval to discard curriculum materials. The materials discussed were a Saxon Math and Treasures English Language Arts Curriculum for 6th grade. These materials are not common core aligned. The board discussed. Sheila Koester made a motion to allow Kathy Dahlgren to discard.

Jillian Damon seconded the motion.

The motion was voted on.

Lexie Aceves - Aye
Richard Aguilera - Aye
Roy Roney- Aye
Jillian Damon - Aye
Sheila Koester - Aye
Thomas Enneking- Aye
Janet Ellner – Absent
Tom Williams – Absent

6 .0 Reports and Presentations

6.1 Principal's Report

6.1.1 New Staff

Kathy Dahlgren reported there are new teachers for 2nd, 3rd, 5th, and Special Education. Pre-Service professional development for staff was well received and successful.

6.1.2 Enrollment & First Day of School

Kathy Dahlgren reported on the enrollment, which has declined slightly to 179 students. The first day of school went well, there were many parents there to send off their students.

6.1.3 Student Assessment Results

Kathy Dahlgren shared data from Moby Max and California Assessment of Student Performance and Progress (CAASPP). Staff will be analyzing data and trends to make adjustments to instruction and provide interventions deemed necessary.

6.2 Teacher's Report

Sheila Koester reported about upcoming field trips and the efforts on the part of the teachers to prepare for the current school year.

6.3 Facilities Report – Lisa Speegle

6.3.1 Measure K Projects Update

Lisa Speegle reported the fire alarm is physically installed, the paperwork is wrapping up. She shared a map from the architect of the proposed track; a cost estimate will be forthcoming. Middle school furniture has been ordered, some has arrived. The Multi-Purpose Room (MPR) update was that the Chico Unified School District liaison would coordinate with architects.

6.3.2 Well/Water Update

Lisa Speegle and Kathy Dahlgren reported that Bidwell Water will replenish water each Friday until we get reverse osmosis filtration systems at drinking fountains installed. A letter will be sent to families detailing the well situation.

6.3.3 New Construction Grant Update

Lisa Speegle reported the construction for rooms 13 and 14, and the middle school shade structure, was completed in 2016-17. The funding was half grant, half loan advance. We will begin repaying loan in October.

6.3.4 Initial Discussion for Rehabilitation Grant

Lisa Speegle reported on the California Charter Facilities Grant Program. This program provides a 50% grant and 50% low interest loan or school match. The funding available is \$554,000.

6.4 Safety Report

Kathy Dahlgren reported that Kelli Ruley, School Safety Committee Chair, reviewed school safety procedures with staff including annual Blood Borne Pathogen Training during pre-service days.

6.5 Technology Report

The sixth graders have received new Chrome Books and are learning to navigate the technology.

6.6 PTO Report

There was no formal liaison from the PTO. Kathy Dahlgren reported that there was an officers meeting before school was in session. The next PTO meeting will be on Wednesday, September 13 at 6pm.

7.0 Adjournment: The meeting was adjourned at 7:18.