

Nord Country School

Meeting of the Board of Directors

5554 California Street, Chico, CA 95973

Wednesday, October 14, 2015 at 6:00 pm

Board Meeting Minutes

Board Members

Richard Aguilera, President
Kelli Ruley, Vice President
Roy Roney, Treasurer
Lexie Aceves, Co-Secretary
Janet Ellner, Co-Secretary
Tom Williams
Kristy Dailey

1.0 Call to Order

1.1 Flag Salute: President Richard Aguilera called meeting to order at 6:02pm.

1.2 Attendance: Board Members present were Richard Aguilera, Roy Roney, Lexie Aceves, Janet Ellner, Tom Williams and Kristy Dailey. Kelli Ruley arrived at 6:05pm.

Guests: Kathy Dahlgren, Lisa Speegle, Sheila Koester, Alan Chambers and Luke Messenger.

2.0 Changes/Deletions to Current Meeting Agenda

No Changes

3.0 Consent Calendar

3.1 Consider Approval of Meeting Minutes from Regular Meeting on September 9, 2015

3.2 Consider Approval of September Financial Statements, Payments to Vendors & July through September Donation Report

3.3 Consider Approval of 2015-16 Contract for Music Teacher

3.4 Consider Approval of 2015-16 Contract for E-rate services

Lexie Aceves pulled item 3.1.

Roy Roney made a motion to accept the Consent Calendar excluding item 3.1.

Lexie Aceves seconded the motion.

The motion was voted on.

Richard Aguilera – Aye

Kelli Ruley - Absent

Roy Roney - Aye

Lexie Aceves-Aye

Janet Ellner - Aye

Tom Williams – Aye

Kristy Dailey – Aye

Lexie notified the board of an update in section 6.5 of the September 9, 2015 board minutes.

Lexie Aceves made a motion to accept the Consent Calendar item 3.1.

Tom Williams seconded the motion.

The motion was voted on.

Richard Aguilera – Aye

Kelli Ruley - Absent

Roy Roney - Aye

Lexie Aceves-Aye

Janet Ellner - Aye

Tom Williams – Aye

Kristy Dailey – Aye

4.0 Public Comments on Items Not on the Current Meeting Agenda

No public comments

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5.0 Discussion/Action Items

5.1 7th grade update

Kathy Dahlgren updated the board on remaining issues of 7th grade project, including fire alarm issues and water tank drain leaking. The current cost estimate once the project is completed is approximately \$400,000. Alan Chambers explained to the board that due to going over budget, there will be an additional \$800 to \$1,000 fee due to DSA. Luke Messenger addressed the water tank and electrical issues with the project. Discussion ensued.

5.2 Charter Schools Facilities Grant

Kathy Dahlgren discussed current information of the Charter School's Facility Grant and went over new construction project comparisons with and without the grant. The Modernization Project is mandatory if you use the grant. Discussion ensued.

Kathy stated that the decision to use the grant will need to be made by the November 2015 board meeting in order to start the process and have the project completed for next school year. Any decisions regarding 5.2 will be tabled until Kathy hears from Chico Unified School District regarding specifics of the grant contract.

5.3 Strategic Planning Ideas

Kathy Dahlgren discussed Strategic Planning with the board as the Charter Renewal is approaching in 2017 but the Summer of 2016 is when any changes and updates to the charter should be addressed. Kathy recommended an outside consultant to facilitate the Strategic Planning meeting before the Charter Renewal process begins. Discussion ensued.

5.4 Discuss scheduling a meeting of the Bylaws Committee

Kathy Dahlgren revisited the formation of a Bylaws Committee. The bylaws need to be updated before the Charter Renewal.

Kathy Dahlgren nominated Kelli Ruley as the chair of the ad-hoc Bylaws Committee, with Roy Roney, Lexie Aceves, Kathy Dahlgren, Tom Williams and Sheila Koester as members.

The first meeting will be Thursday, November 5th at 4:00.

5.5 Review and Consider Approval of Facilities and Operations Policies

Kathy Dahlgren reviewed changes to the policies. Discussion ensued.

Janet Ellner made a motion to approve the Facilities and Operations Policies.

Kristy Dailey seconded the motion.

The motion was voted on.

Richard Aguilera – Aye

Kelli Ruley - Aye

Roy Roney - Absent

Lexie Aceves-Aye

Janet Ellner - Aye

Tom Williams – Aye

Kristy Dailey - Aye

6.0 Reports and Presentations

6.1 Principal's Report

6.1.1 Enrollment and Attendance

Nord Country School

Kathy Dahlgren reported 167 students are currently enrolled at Nord Country School. There have already been 55 days of Independent Study logged this school year. Kathy also reviewed PBIS results.

6.1.2 School Events

Kathy Dahlgren stated NCS received the \$5,000 Barone Indian Grant to be used for computer software. Kathy also announced board training in Redding on November 3rd. The NCS Harvest Festival was a great success.

6.1.3 Audit

Kathy Dahlgren reported auditor from Matson and Isom completed the NCS audit with no findings.

6.1.4 Health Benefits

Kathy Dahlgren reported that employees who receive benefits currently have 100% for the employee and their dependents. The recommendation is for the dependent coverage to be lowered to 75% in order to balance the school budget. Discussion ensued.

6.2 Teacher's Report

Kelli Ruley reported that leadership club has started for the 6th and 7th grades. All staff loved the new school photographers, Mark Thau Photography. The 5th grade class has raised \$1,000 for their Balclutha field trip. 6th graders are going to be selling food at the Family Movie Night in order to raise money for environmental camp. The Spanish teacher has coordinated pen pals from Spain for the 6th and 7th grade students.

6.3 PTO Report

Kristy Dailey reported a large turnout for the last PTO meeting held at Sol Restaurant. Kristy also stated a great turnout for the Halloween Carnival and the last Round Table fundraiser earned approximately \$500.

6.4 Safety Report

Kelli Ruley reported that not much has changed in the last month and the safety committee has followed up with their initial inspection results.

6.5 Technology Report

Kathy Dahlgren reported that there are no exclusive 7th grade computers. 7th grade shares the school's two laptop carts. Kathy plans on obtaining a 3rd laptop cart next year for the 7th and 8th grade. Kathy stated that our e-rate has been approved and the high speed internet is very close to being completed.

6.6 Facilities Report

Kathy Dahlgren updated the board on the Prop 39 facilities grant and the continuing progress being made. Discussion ensued.

7.0 Closed Session at 8:51pm.

Employee Evaluation

Per Government Code 54957

Nord Country School

Title: Principal

8.0 Reconvene to **Regular Session**

8.1 President Richard Aguilera called the regular meeting to order at 9:20pm.

8.2 Report Action Taken in Closed Session

Richard Aguilera confirmed the Principal contract for 2015 – 2016.

9.0 Adjournment: Meeting was adjourned at 9:21pm.