

NORD COUNTRY SCHOOL
INDEPENDENT STUDY WRITTEN AGREEMENT

Independent Study is a voluntary optional educational offering for students whose needs may temporarily be met best through study outside of the regular classroom setting. This Independent Study Agreement is for pupils enrolled in a comprehensive K-8 school whose parent, guardian, or caregiver voluntarily chose this as an educational option for a time when live, in-person instruction is not possible due to sickness, quarantine, or another reason. When a family is planning to use independent study as an option for reasons *other than quarantine or sickness*, **the independent study request must be approved by the principal no later than two work days before the first scheduled independent study school day**. For requests that are **not** related to illness, sickness, or quarantine, **Independent Study will only be offered for absences that exceed three continuous school days**.

Pupil Information					
Pupil Name:		ID #		Grade:	
Address:		Age:		Birthdate:	
Parent/Guardian:		Parent/Guardian:			
City and Zip:		Phone (Home):			
Phone (Cell):		Phone (Work):			
I.S. Reason:					
I.S. Duration: <input type="checkbox"/> Fewer than 15 days or <input type="checkbox"/> Greater than 15 days					

Duration of Agreement					
Beginning Date:		End Date:		Assignments Due Date:	
Total Schools Days of the Agreement:				Supervising Teacher:	

Pupil-Parent-Educator Conference: Before signing a written agreement for Independent Study, a pupil, or their parent, guardian, or caregiver if the pupil is less than 18 years of age, may request a parent-pupil-educator conference, during which they may ask questions about educational options, such as academic and nonacademic supports that will be made available to participating pupils, and the curriculum offerings. The school will conduct conferences by phone, videoconference, in person, or a school meeting.

Objectives, Methods of Study, Methods of Evaluation, and Resources: We understand that the pupil is to complete the subjects/courses listed below, and that subject/course objectives reflect the curriculum adopted by the school's governing board and are consistent with school standards, as outlined in the school's subject/course descriptions. Methods of study consistent with the school's educational program may include activities such as independent reading, textbook activities, problem solving, study projects,

NORD COUNTRY SCHOOL
INDEPENDENT STUDY WRITTEN AGREEMENT

drill and practice, computerized curriculum, and internet or library research. Methods of evaluation consistent with the school's educational program may include teacher made tests, student conferences, progress/report cards, chapter/unit tests, work samples, observations, state standards testing, quizzes, projects and activities, and written and oral assignments. The teacher will evaluate submitted work and will assign attendance credit and academic credit. The specific objectives, methods of study, methods of evaluation, manner of reporting academic progress and for communicating with parents, guardians, or caregivers about a pupil's academic progress, and resources for each assignment covered by this agreement will be described in the attached Independent Study Assignment and Work Record or on Google Classroom. By reference, these documents become part of this agreement.

Subject/Course	Grade Level	Subject/Course	Grade Level
English Language Arts		History	
Math		PE	
Science			

Additional Classes: If the pupil satisfactorily completes all of the above subjects/courses before the ending date of the agreement, a supplemental agreement adding one or more courses/subjects may be completed and attached to the original agreement. The supplemental agreement shall meet all signature requirements as the original agreement.

Satisfactory Educational Progress: We understand that a pupil's satisfactory educational progress will be evaluated using all of the measures listed in the School's Board Policy 4050, including:

- A pupil's achievement and engagement in the program, as indicated by their performance on applicable pupil-level measures of pupil achievement and engagement pursuant to paragraphs (4) and (5) of subdivision (d) of Education Code Section 52060, i.e. Local Control and Accountability Plan.
- A pupil's completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
- A pupil's learning required concepts, as determined by the supervising teacher.
- A pupil's progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

Academic Progress Reporting: We understand that parents/guardians are to receive communication by the teacher regarding the student's academic progress as follows:

- Manner (may include any or all): In-Person Telephone Email Written Communication
- Frequency: weekly Once on _____ Other _____
- Time: During School Hours
- Place: School Office School Classroom

Assignment Reporting: We understand that students are required to report to their teacher(s) as scheduled for submitting assignments.

- Manner (may include any or all): In-Person Online Small Group

NORD COUNTRY SCHOOL
INDEPENDENT STUDY WRITTEN AGREEMENT

- Frequency: weekly Once on _____ Other _____
- Time: During School Hours
- Place: School Office School Classroom

Pursuant to law, pupils in Independent Study longer than fourteen days will be offered the opportunity to engage in both Live Interaction and Synchronous learning according to the following guidelines:

- Transitional Kindergarten to grade 3 — daily synchronous instruction for all pupils throughout the school year.
- Grades 4 to 8 — both daily live interaction and at least weekly synchronous instruction for all pupils throughout the school year.

Supplementary information attached here and thereby incorporated as part of this Agreement includes information and details for when the Independent Study pupil participating in Independent Study for longer than fourteen days may engage in Live Interaction and Synchronous Instruction.

Assignments: We understand that according to the school policy for grades TK through 8, all work assigned is due no later than the first school day upon which the pupil returns from independent study to in-person instruction.. When circumstances justify a longer period of time, the maximum length of time allowed between the assignment and the date the assignment is due is five school days. After three (3) missed assignments per five days, or if the pupil is not making satisfactory educational progress as determined by the general supervising teacher using the measures prescribed in accordance with paragraph (2) of subdivision (b) of Education Code Section 51747, an evaluation will be made to determine whether independent study is an appropriate strategy for this pupil.

Voluntary Statement: We understand that independent study is an optional educational alternative that pupils voluntarily select, including pupils covered under California Education Code sections 48915 and 48917. All pupils who choose independent study must be offered the alternative of classroom instruction, and they must have the continuing option of returning to the classroom.

Quality and Quantity: Rights and Privileges; Resources and Services: The independent study option is to be substantially equivalent in quality, quantity, and intellectual challenge to classroom instruction. Pupils who choose to engage in independent study are to have equality of rights and privileges with the same access to existing services and resources as pupils in the regular school program.

Participating pupils will be offered access to resources, including, but not limited to, standards-aligned instructional materials, appropriately credentialed teachers, academic and nonacademic staff, and equipment and internet connectivity to enable them to adequately participate in their program and complete assigned work. Pupils who are not performing at grade level and/or need other supports will be offered access to them, as determined by the general supervising teacher.

Notification regarding expulsion or suspended expulsion: Instruction may be provided for a pupil that has been expelled EC 48915 (expulsion) or 48917 (suspended expulsion) through independent study only if the pupil has the continuous choice of classroom instruction EC 51747(c)(7); 5 CCR 11700(d)(2)(B)

School Responsibilities:

- The major objective for the duration of this agreement is to enable the pupil to learn and keep current with grade level requirements and studies for the period covered by this agreement.

NORD COUNTRY SCHOOL
INDEPENDENT STUDY WRITTEN AGREEMENT

- This agreement is to enable the pupil to successfully reach the objectives and complete the assignments identified in the Assignment and Work-Record Form(s) that will be a part of this agreement. With the support of the parent, guardian, or caregiver, the pupil will submit assignments on or before the due date specified in the Assignment and Work-Record Form(s).
- According to school policy for Independent Study in grades K-8, all assigned work for independent study is due on the first day upon which the pupil returns to in-person instruction, unless an exception is made in accordance with school policy.
- The school will provide the instructional materials or access to materials and other necessary items and resources as specified for each assignment.
- The pupil will complete, during the term of this agreement, the coursework listed in this Agreement. All course work will be consistent with the school's adopted curriculum. The Assignment and Work-Record Form(s) include the course descriptions, objectives, study methods, evaluation methods, and resources covered by this agreement.
- Pupil will be provided with access to the same academic and other supports as other students of the school. Supports available for those performing below grade-level, English learners, individuals with exceptional needs, or to be consistent with a pupil's individualized education program or Section 504 plan, pupils in foster care, pupils experiencing homelessness, and requiring mental health supports may include but are not limited to tutoring, targeted intervention, specialized ELD instruction, outreach resources, counseling, social-emotional programs, computer devices and connectivity support.
- Independent Study is a voluntary optional alternative in which no pupil may be required to participate; a classroom option will always be available to the pupil.
- The pupil's work will be evaluated by the method specified in either the Work Record Form(s) or on Google Classroom.

Pupil Responsibilities:

I understand that:

- Independent Study is a form of education that I have voluntarily chosen.
- I am entitled to access to materials/textbooks and learning supplies, including access to connectivity and devices adequate to participate in the education program and complete assigned work.
- I am entitled to access to on-site personnel in addition to my supervising teacher, such as the school counselor, special education and intervention staff, and other support personnel as necessary.
- I have the same rights as other pupils in my grade at my school of enrollment.
- If I do not complete assignments given, my incomplete work will result in an evaluation to determine how much credit I will receive for the work completed.

I agree to:

- Complete my assigned work by its due date, as explained by my teacher or teachers and described in my written assignments.

Parent/Guardian/Caregiver Responsibilities:

I understand that Independent Study is an optional educational alternative for my child that I have voluntarily selected. I agree to the conditions listed under "Pupil." I also understand that:

- Learning objectives are consistent with and evaluated in the same manner that they would be if my child were attending during the period of Independent Study.
- I am responsible for supervising my child while my child is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation by dates due.
- I am liable for the cost of replacement or repair for willfully damaged books, materials and other school property checked out to my child.

NORD COUNTRY SCHOOL
INDEPENDENT STUDY WRITTEN AGREEMENT

AGREEMENT:

We have read this agreement, including the Assignment and Work-Record Form(s) or Google Classroom materials and hereby agree to all the conditions set forth within. We further understand that on the date the contract ends the parent/guardian and pupil must go to the school office before returning to the regular classroom. All assigned work will be evaluated and given credit after it is turned in. No work will be accepted after the agreed upon due date.

Pupil Signature:		Date:	
Parent/Guardian:		Date:	
Parent/Guardian:		Date:	
Supervising Teacher:		Date:	
Resource Teacher (if applicable)		Date:	
Administrator:		Date:	
Other:		Date:	

The following must be signed by the teacher(s) assigned to supervise the Independent Study written agreement. The supervising teacher(s) should review all accompanying pupil work record(s) and pupil work prior to signing off on the number of day's attendance credit. The supervising teacher(s) may certify more total hours of attendance credit than is recorded by themselves and other teachers on accompanying pupil work records.

POST AGREEMENT EVALUATION

Number of total days attendance credit given:	
<p>Supervising Teacher Evaluation/Certificate <i>The signature(s) below indicate(s) that I/we, the assigned supervising teacher(s), have personally evaluated the pupil's work, OR that I/we have reviewed the evaluations made by other certificated teachers.</i></p>	
Supervising Teacher Signature	Date
Supervising Resource Teacher Signature (if applicable)	Date