

Nord Country School

Regular Meeting of the Board of Directors

Wednesday, January 9, 2013 6:00 pm
5554 California Street, Chico, CA 95973

Board Members

Kelli Ruley, President
Robert Cann, Vice President
Marcia Worden, Secretary
Richard Aguilera, Treasurer
Lexie Aceves
Luke Messenger
Vivian Appleby

1.0 Call to Order

1.1 Flag Salute: President Kelli Ruley called the meeting to order at 6:02 pm with the flag salute.

1.2 Attendance: Board Members present were Kelli Ruley, Lexie Aceves, Marcia Worden, Vivian Appleby, Robert Cann and Luke Messenger. Richard Aguilera was absent.

Guests: Kathy Dahlgren, Lisa Speegle, Junell Lawrence and Patty Roche.

1.3 Approve Agenda: Kelli asked to strike 3.1 from the agenda. Lexie Aceves moved to accept the agenda as amended. Marcia Worden seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

2.0 Consent Calendar

2.1 Approval of minutes of previous meeting:

Marcia Worden moved to accept the minutes of the November 8, 2012 Special, and November 14 Regular Board Meetings with noted word changes to 3.3.

Luke Messenger seconded the motion.

Motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

3.0 Reports

3.1 Board Training

3.2 Facilities Report Luke Messenger told the board that the tank is here, the trench was dug and they are working on the hydrant. Omni has been very helpful. They need about one more day working on the plumbing. Once the plumbing is done he can start on electrical.

3.3 Principal's Report

- Kathy Dahlgren reported that the student count is 137.
- Family Math Night was very successful. A lot of families attended.
- Character Trait for this month is Honesty.
- Ernie Dalton wrote a grant to Chevron. We received \$1,000. He asked that it go toward the running track.
- 6 staff members are going to a free training in Redding dealing with school wide behavior and character development. All costs will be paid for.

3.4 Teacher's Report

Kelli went over some of the things that each classroom is doing.

Kindergarten is learning about their 5 senses.

Second grade is learning about different ways to be creative and double digit subtraction.

Third grade is starting a science unit on energy & matter.

Fourth grade is studying about the Gold Rush and have started a science unit on electricity and magnetism.

Fifth grade has started a social studies unit on colonial America.

Sixth grade has started to prepare for the Egyptian Wax Museum.

The art teacher is teaching students about Art styles from the continents.

Kathy told board about article in paper about the cribbage tournament.

3.5 Technology Report

Kathy had nothing to report.

Kelli asked if anything is being done about our internet connection being so slow. Kathy said it will be included on the next e-rate application cycle, probably next year.

3.6 Safety Report

The committee met and has been working on an evacuation plan in case we have to move off campus for some reason. There is an alternative sight for parent reunification - Pleasant Valley Baptist Church. Cabs 4 Kids would come and pick us up and take us to the church.

We have another safety meeting next week.

We have ordered new door handles so doors can be locked from the inside.

We are reassuring parents that students are safe after the Connecticut shooting.

7 security cameras have been installed and are working well.

3.7 PTO Report

No report.

The next meeting will be Jan 16, 6:00pm

4.0 Policy Review

4.1 Curriculum Policy

Board went over Policies 4010, 4020, 4030, 4040, 4060.

Luke Messenger moved to approve the policies as amended. Vivian Appleby seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

5.0 Financial Report

5.1 Banking

5.1.1 ACH account set up Lisa Speegle went over the Northern California National Bank ACH (Automated Clearing House) system. It can be used for payroll and for receiving donations using our website. Bank waived the setup fee. There is a flat fee of \$25 per month.

Luke Messenger moved to allow Kathy Dahlgren to set up the ACH account with Northern California National Bank. Vivian Appleby seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

5.1.2 Changes in FDIC Insurance Lisa Speegle went over the changes to FDIC insurance returning to a limit of \$250,000. This could leave our funds uninsured. Northern California National

Bank offers two products: ICS account which is like a money market account and a seeders account which is like a CD. Lisa recommended that \$250,000 or less be held in standard accounts. Funds over \$250,000 be placed in an ICS account until it reaches \$100,000 which will then be put in a seeders account.

This would require frequent transferring funds and opening accounts. Kathy Dahlgren now has no authority to do this. Lisa recommended that Kathy be given authority to do this but would not have signing authority. The bank requires specific letter (attached) allowing this.

Lisa also asked to be given authority as Chief Business Officer to initiate, inquire and retract ACH transactions, as well as view and make inquiries regarding our deposit and loan accounts.

Lisa also asked if Pie Auction Account could be combined with Operations Account.

Luke Messenger moved to follow Lisa's recommendation and give Kathy Dahlgren authority to transfer funds, open and close accounts and give Lisa Speegle authority to communicate with the bank as indicated by letters to the bank. (attached) Robert Cann seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

5.1.3 Administrator/CBO Banking Authority

Discussed in 5.1.2

5.2 Budget Discussion

Lisa Speegle went over the budget changes due to the P1 attendance report.

5.3 Financial Reports

Robert Cann moved to accept the financial report. Lexie Aceves seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

5.4 November/December Donations

Robert Cann moved to accept November and December donations.

Luke Messenger seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

5.5 November/December Payments to Vendors

Lexie Aceves moved to approve the November and December Payments to Vendors. Vivian Appleby seconded the motion.

The motion was voted on. Ayes – 4 Nays – 0 Abstain – 2 Kelli & Luke recused themselves

6.0 General Business

6.1 P1 Attendance Report

Kathy Dahlgren went over the P1 Attendance Report that will be sent to CUSD, the county and the state.

Luke Messenger moved to approve the P1 report. Marcia Worden seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

6.2 Afterschool Program MOU

Kathy Dahlgren went over the MOU with BCOE

Vivian Appleby moved to approve the Afterschool Program MOU with BCOE.

Robert Cann seconded the motion.

The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

6.3 Consultant Agreements for the Music and Art teachers

Kathy Dahlgren went over the 6 month consulting agreements with the Art & Music Teachers. Luke Messenger moved to approve the consulting agreements. Vivian Appleby seconded the motion. The motion was voted on. Ayes – 6 Nays – 0 Abstain – 0

6.4 Pie Auction Kathy Dahlgren went over the progress on the Pie Auction. It will be held on March 10. The date has been reserved at the Elks Lodge. Roy Roney will be cooking. We still have to get an auctioneer. There will be a meeting on Monday at 3:15.

The student logo contest is going on now. The winner will be chosen at the meeting and we will be sending out save the date cards.

7.0 Public Members Who Wish to Address the Board of Directors on items not on the agenda

(Speakers are asked to please limit their comments to 5 minutes per speaker)

Luke Messenger asked how the food program is working out. Kathy reported that it is going good, the kids like the food, they like the food choices. The portions are smaller and some of the big kids are hungry. They can have salad bar. There is a free supper program.

8.0 Adjournment Regular Meeting was adjourned at 8:17 p.m.